

SITE BUILT and MODULAR, CAT I, STATUS OF PROJECT COMPLETION

Ref) ASPOA Policy, Building Permit Procedure, Capital Improvements Fees and Construction Deposit, Policy Dtd. Sept. 23, 2015, defines Construction Permit expiration.

- All 1st issued building permits expire at the end of six (6) months
- All major projects must be at least 50% complete before a free building permit extension will be issued
- New home construction must have had at least in process inspections through Framing/Electrical/Mechanical/Plumbing inspections to qualify for an extension to qualify for a free 5 month extension
- Projects determined not to be 50% complete will pay a fee of \$100.00 for an extension.

Project address/lot _____

The below is to be completed by the property owner/builder and signed by both parties:

✓ Check items complete

Construction

Septic System

____ Tank
____ Leach

Foundation

____ Formed
____ Poured

Framing

____ Structure
____ Sheathing
____ Cornice
____ Windows

Roofing

____ Dry in
____ Final

Plumbing

____ Rough In
____ Top out
____ Final

Electrical

____ Rough In
____ Top Out
____ Final

Mechanical

____ Rough In
____ Equip Set
____ Final

Insulation

____ Walls
____ Floor
____ Ceiling

Drywall

____ Hung
____ Tap/Float
____ Textured

Doors

____ Exterior
____ Interior
____ Garage

Paint

____ Exterior
____ Interior

Inspections performed

____ Layout

____ Framing
/Electrical /
Mechanical/
Plumbing

____ Insulation

____ Final, including
Driveway, Septic,
Plumbing

Signature/Date: Property Owner

Signature/Date: Builder

8/4/2016