ADDITIONS, ENLARGEMENTS, ENCLOSURES, CAT II, STATUS OF PROJECT COMPLETION

Ref) ASPOA Policy, Building Permit Procedure, Capital Improvements Fees and Construction Deposit, Policy Dtd Sept. 23, 2015, defines Construction Permit expiration.

- **All 1st issued building permits expire at the end of six (6) months**
- **All major projects must be at least 50% complete before a free building permit extension will be issued**
- **New home construction must have had at least in process inspections through Framing/Electrical/Mechanical/Plumbing inspections to qualify for an extension to qualify for a free 5 month extension**
- **Projects determined not to be 50% complete will pay a fee of $100.00 for an extension.**

Project address/lot _____

The below is to be completed by the property owner/builder and signed by both parties:

✓ **Check items complete** **Specify N/A were items do not apply**

Construction

Septic System
____ Tank
____ Leach

Foundation
____ Formed
____ Poured

Framing
____ Structure
____ Sheathing
____ Cornice
____ Windows

Roofing
____ Dry in
____ Final

Plumbing
____ Rough In
____Top out
____ Final

Electrical
____ Rough In
____ Top Out
____ Final

Mechanical
____ Rough In
____ Equip Set
____ Final

Insulation
____ Walls
____ Floor
____ Ceiling

Drywall
____ Hung
____ Tap/Float
____ Textured

Doors
____ Exterior
____ Interior
____ Garage

Paint
____ Exterior
____ Interior

Inspections performed

____ Layout
____ Framing / Electrical / Mechanical / Plumbing
____ Insulation
____ Final, including Driveway, Septic, Plumbing

_____ _____

Signature/Date: Property Owner **Signature/Date: Builder**

8/4/2016